

Event Rental Application and Agreement for Conference/Banquet Rooms

Name of Group							
Contact Person							
Day Phone ()			ng Phone ()			
Cell Phone ()							
	treet or P.O. Box		City		State		
Person responsible during event			Cell Phone Number				
Event							
Date(s) of Event	Day(s) of We	ek	Type of Ever	nt		# of Guests	
Room(s) Requested (please sel		oom 300				quet Room	
Date Setup Time Event Start 1						Cleanup Finished Time	
	Date Setup Time Event Start Ti						
Date Set p Time			Event End Time			Cleanup Finished Time	
Date Setup Time							
Date Setup Time				Гime		nished Time	
		······c	Event Liiu		Cicanapin		
# of Chairs # of Tab		Table //imited avant	itias) E'round	atu 6' r	rostanglo atv	9' roctangle atu	
			illes) 3 Touriu,	, qty o 1	ectangle, qty	o rectangle, qty	
Items for an Additional Fee:	Cleaning Table/C	Chair Setup and Tea	ardown	Wireless Interi	net Screen	and Projector	
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